



HILLINGDON
LONDON



Council

To all Members of the Council

Date: THURSDAY, 13 JULY 2023

Time: 7.30 PM

Venue: COUNCIL CHAMBER -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Published: Wednesday, 5 July 2023

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Democratic Services

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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

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Agenda

Prayers

To be said by Imam Md Sirajul Islam

- 1 Apologies for Absence
- 2 Minutes 1 - 30
To receive the minutes of the meetings held on 23 February & 11 May 2023
(*attached*)
- 3 Declarations of Interest
To note any declarations of interest in any matter before the Council
- 4 Mayor's Announcements
- 5 Report of the Head of Democratic Services 31 - 34
- 6 Members' Questions 35 - 36
To take questions submitted by Members in accordance with Council Procedure Rule 11
- 7 Motions 37 - 38
To consider Motions submitted by Members in accordance with Council Procedure Rule 12

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Minutes

COUNCIL

23 February 2023

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW

Councillor Becky Haggar (Mayor)
Councillor Shehryar Ahmad-Wallana (Deputy Mayor)

	<p>MEMBERS PRESENT:</p> <table border="0"> <tr> <td>Councillors: Naser Abby</td> <td>Jas Dhot</td> <td>Stuart Mathers</td> </tr> <tr> <td>Kaushik Banerjee</td> <td>Ian Edwards</td> <td>Douglas Mills</td> </tr> <tr> <td>Labina Basit</td> <td>Scott Farley</td> <td>Richard Mills</td> </tr> <tr> <td>Adam Bennett</td> <td>Janet Gardner</td> <td>Peter Money</td> </tr> <tr> <td>Kishan Bhatt</td> <td>Elizabeth Garelick</td> <td>June Nelson</td> </tr> <tr> <td>Jonathan Bianco</td> <td>Narinder Garg</td> <td>Barry Nelson-West</td> </tr> <tr> <td>Wayne Bridges</td> <td>Tony Gill</td> <td>Susan O'Brien</td> </tr> <tr> <td>Tony Burles</td> <td>Martin Goddard</td> <td>Jane Palmer</td> </tr> <tr> <td>Keith Burrows</td> <td>Ekta Gohil</td> <td>Sital Punja</td> </tr> <tr> <td>Reeta Chamdal</td> <td>Henry Higgins</td> <td>John Riley</td> </tr> <tr> <td>Roy Chamdal</td> <td>Mohammed Islam</td> <td>Raju Sansarpuri</td> </tr> <tr> <td>Alan Chapman</td> <td>Rita Judge</td> <td>Jagjit Singh</td> </tr> <tr> <td>Farhad Choubedar</td> <td>Kamal Preet Kaur</td> <td>Peter Smallwood</td> </tr> <tr> <td>Philip Corthorne</td> <td>Eddie Lavery</td> <td>Colleen Sullivan</td> </tr> <tr> <td>Peter Curling</td> <td>Richard Lewis</td> <td>Steve Tuckwell</td> </tr> <tr> <td>Darran Davies</td> <td>Heena Makwana</td> <td></td> </tr> <tr> <td>Nick Denys</td> <td>Gursharan Mand</td> <td></td> </tr> </table>	Councillors: Naser Abby	Jas Dhot	Stuart Mathers	Kaushik Banerjee	Ian Edwards	Douglas Mills	Labina Basit	Scott Farley	Richard Mills	Adam Bennett	Janet Gardner	Peter Money	Kishan Bhatt	Elizabeth Garelick	June Nelson	Jonathan Bianco	Narinder Garg	Barry Nelson-West	Wayne Bridges	Tony Gill	Susan O'Brien	Tony Burles	Martin Goddard	Jane Palmer	Keith Burrows	Ekta Gohil	Sital Punja	Reeta Chamdal	Henry Higgins	John Riley	Roy Chamdal	Mohammed Islam	Raju Sansarpuri	Alan Chapman	Rita Judge	Jagjit Singh	Farhad Choubedar	Kamal Preet Kaur	Peter Smallwood	Philip Corthorne	Eddie Lavery	Colleen Sullivan	Peter Curling	Richard Lewis	Steve Tuckwell	Darran Davies	Heena Makwana		Nick Denys	Gursharan Mand	
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	<p>OFFICERS PRESENT: Tony Zaman, Andy Evans, Dan Kennedy, Perry Scott, Gemma McNamara, Iain Watters, Glen Egan, Lloyd White, Andy Goodwin, Chris Mayo, Mark Braddock, Morgan Einon, Sue Albu and Nikki O'Halloran</p>																																																			
46.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence had been received from Councillors Lakhmana and Sweeting.</p>																																																			
47.	<p>MINUTES (<i>Agenda Item 2</i>)</p> <p>RESOLVED: That the minutes of the meeting held on 12 January 2023 be agreed as a correct record.</p>																																																			
48.	<p>DECLARATIONS OF INTEREST (<i>Agenda Item 3</i>)</p> <p>There were no declarations of interest in any matters before the Council.</p>																																																			
49.	<p>MAYOR'S ANNOUNCEMENTS (<i>Agenda Item 4</i>)</p> <p>The Mayor noted that her Mayoral year had progressed quickly and that this would be the last whole meeting that she would be presiding over. In the last week, all of the London Mayors had been invited to attend the Battle of Britain Bunker for a tour and a talk, followed by a vintage tea and lunch with entertainment.</p>																																																			

On 27 January 2023, the Mayor had attended a holocaust remembrance service held at St Margaret's Church in Uxbridge, led by the local rabbi and attended by a range of multi-faith leaders. She had also met with the new Deputy Lieutenant for Hillingdon, Ms Manju Malhi, and talked about further improving partnership working across the Borough.

The Mayor advised that her final fundraising event would be an Irish night on 10 March 2023 and, as the last event had sold out within two weeks, she urged everyone to buy their tickets early to avoid disappointment.

The Mayor thanked her husband and daughters for acting as her Consorts during her mayoralty, and thanked her mother and fellow Ward Councillors for the support that they had provided.

50. **REPORT OF THE HEAD OF DEMOCRATIC SERVICES** (*Agenda Item 5*)

i) Urgent Implementation of Decisions

The recent urgent decision taken were noted.

ii) Members' Allowances 2022/23

Councillor Edwards moved, and Councillor Bianco seconded, the motion as set out on the Order of Business and it was:

RESOLVED: That:

- a) the current Members' Allowances Scheme be revoked as of 31 March 2023 and the new Scheme for 2023/24, as shown in Annex A, be approved for implementation from 1 April 2023.**
- b) The Head of Democratic Services be authorised to increase the level of Members' Basic allowance in line with any subsequent annual pay award to staff for 2023/24.**

iii) Programme of Meetings 2023/24

It was noted that the Cabinet meeting shown on the report as 4 January 2024 had been moved to 11 January 2024. Subject to this amendment, Councillor Edwards moved, and Councillor Bianco seconded, the motion and it was:

RESOLVED: That the timetable of meetings for 2023/24 as set out in Annex B, be approved and the Head of Democratic Services in consultation with the Chief Whip of the Majority Party be authorised to make any amendments that may be required throughout the course of the year.

iv) Review of Council Constitution

Councillor Edwards moved, and Councillor Bianco seconded, the motion as set out on the Order of Business and it was:

RESOLVED: That the updated version of Chapter 7, 'Planning Decisions' of the Council's Constitution, as set out in Appendix C to the report, be approved.

51. **GENERAL FUND REVENUE BUDGET, HOUSING REVENUE ACCOUNT AND CAPITAL PROGRAMME 2023 / 2024** (*Agenda Item 6*)

Councillor R Mills moved, and Councillor Davies seconded, the suspension of Council procedure rule 14.4 to allow unlimited speaking time for the mover and seconder of the motion and the principal speaker / mover and seconder of the amendment from the Labour Group.

RESOLVED: That the mover and seconder of the budget motion and the principal speaker / mover and seconder of the principal amendment from the Labour Group be allowed unlimited speaking time on this item.

Councillor Goddard moved, and Councillor Edwards seconded, the budget recommendations as set out on the Order of Business.

Councillor Mathers moved, and Councillor Curling seconded, the following amendment:

- a) **That the Cabinet be invited to consider the Labour Group's amendments to the Cabinet's budget proposals set out in the Council Tax Resolution and report back to the Council;**
- b) **In relation to the General Fund Revenue Budget, the proposals are based on the budget proposals approved by Cabinet on 16 February 2023, subject to the following amendments;**
- c) **In relation to the General Fund Capital Budget, the proposals are based on the budget proposals approved by Cabinet on 16 February 2023, subject to the following amendments;**
- d) **In relation to the Housing Revenue Account Revenue Budget, the proposals are based on the budget proposals approved by Cabinet on 16 February 2023, subject to the following amendments;**
- e) **In relation to the Housing Revenue Account Capital Budget, the proposals are based on the budget proposals approved by Cabinet on 16 February 2023, subject to the following amendments;**

Supporting Information for the above proposals:

Council Tax Levels and Medium Term Impact

- 1 The following amendments to Cabinet's budget proposals have been developed in the context of the cost-of-living crisis, with the amendment including reductions in a number of the proposed uplifts to fees and charges and a number of additional service priorities being funded by additional savings proposals, with the most material being the closing of Scheme 1 within the Older People's Discount and transferring claimants to Scheme 2.
- 2 Amendments to the Capital Programme outlined later in this document would result in a reduction in Capital Receipts, but maintains Prudential Borrowing at £81,149k, with amendments predominantly based around the reprioritisation of the Carbon Zero Initiatives capital programme budget.

- 3 These budget amendments include no change in the General Balances and maintains earmarked reserves at their current levels, maintaining these at £26,801k and £15,455k respectively.

Changes to 2022/23 Revenue Budget

- 4 Specific amendments to the 2023/24 budget proposals have been developed and set out in table 1 below. These proposals include:
- 5 **Pilot to invest in greater Mental Health Support for in Community hubs:** Providing a pilot in three locations to employ mental health support staff at a cost of £140k as a form of early intervention to help engage those who do not meet the thresholds of NHS support but need additional support to build resilience and self-confidence to prevent long-term poor health outcomes. This will have the impact of lessening demand of Council and NHS services of a small cohort that need extra support to thrive in the area they live.
- 6 **Provision for maintaining bowls clubs and supporting individuals to engage:** Providing the maintenance of the bowls greens with a £30k saving for efficiencies rather than the administration's proposal to remove the maintenance support at £180k and buy them equipment to do it themselves. As part of their usual duties, officers will be tasked to support clubs to increase use of the bowling green thus sustaining their vital role with communities.
- 7 **Libraries increasing the base line number of hours by removing tier 4 and opening lunchtimes:** Proposes to increase staffing by 4 FTEs at a cost of £150k to add two hours on Saturdays to four libraires and open lunchtimes in nine libraries four days a week.
- 8 **Reduction in First Parking Permit Fees to £25:** In the current economic climate, the budget amendment includes reducing the charge of the first parking permit by two thirds to £25 per permit to support residents during the cost-of-living crisis, with the fee set to allow for the admin fee of issuing the permit to be recovered, this update adds £313k to the Council's Savings Requirement.
- 9 **Reduction in the Proposed Increase in Theatre Charges:** This amendment includes reducing the increase in the theatre charges by 50%, reducing the saving by £53k in order to support the local arts services and protecting this area in order to ensure the continuity of these services.
- 10 **Community Safety in Community Hubs (training officer):** This reverses the majority of the saving of £72k in the budget proposals, to invest £60k in a training officer to support community hubs to focus and understand community safety issues and services to provide a local touch point for residents. This role will decentralise the team and help to prevent anti-social behaviour and resolve local issues as officers are more familiar with their own patch.
- 11 **Review of Rural Activities Centre and other cross departmental community sites:** This review will halt the savings attached to this site for six months, reducing the saving programme by £75k in order to work with stakeholders and cross departmentally as well as with the community site to provide business development support in order to identify opportunities and efficient cross working and income generation to support them to be sustainable. This may lead to future capital investment.

- 12 **Reduce Fees:** Blue Badge to £5 and theatre fees (limit to 15%) to promote local groups using them and promote sustainability.
- 13 **Introduce Regulatory Officer for Houses in Multiple Occupation (HMOs):** Employing an officer to monitor HMOs and reduce the negative impact of HMOs on neighbours and costs on the Council. Including waste management, anti-social behaviour, and energy meter disputes information to tenants. This officer will also investigate the feasibility of a HMO landlord standards registration. The cost of this officer will be charged back through HMO application fees through the full cost recovery model. This post will contribute to future council savings through early prevention.
- 14 **Feasibility Study on the transition to a carbon neutral fleet:** The budget amendment includes a one-off feasibility study investigating the transition of the Council's fleet to a carbon neutral service, with a corresponding investment included in the Capital Programme to be firmed up pending the outcome of the study. This investment will allow the Council to reduce emissions in the borough and reduce the Council's carbon footprint.
- 15 **Transformation – Investment in cross cutting bid writing teams:** It is proposed that the Council invest in a team with the primary focus of securing additional funding from external sources, which could support both the Council's own expenditure and could be developed to support voluntary sector organisations, with a view to later securing savings for the Council through preventative services. The investment of £180k in this team can be funded from capital receipts under Government direction, with a view to the team becoming self-financing and generating a net benefit for the Council from 2024/25 onwards.
- 16 **Provide Hardship Contingency for those on low incomes using the Early Years Provision for 2023/24:** This reverses part of the saving from increased fees in the Early Years Centres by setting up a Hardship Contingency of £16k to support those households facing financial difficulty that use the Early Years Centres and mitigate some of the increased fees in this area.
- 17 **Saving Proposals:** The budget amendment includes a number of savings proposals including the digitisation of Hillingdon People to make a saving against the printing and distribution costs saving £156k, a BID review of the communications team to save £100k, a reduction in the Mayor's office budget of £50k and the closing of Scheme 1 of the Older People's Discount, transferring existing claimants to Scheme 2, saving £735k, with these saving initiatives reducing spend by £1,041k per annum.

Table 1: Changes to 2023/24 General Fund Revenue Budget

	2023/24 £'000	2023/24 £'000
Council Tax Requirement based on Cabinet Proposals		137,440
<u>Pandemic Recovery</u>		290
Investment in more Mental Health Support for in Community hubs	140	
BID: Provision for maintaining and supporting bowls clubs support	150	

<u>Services to Residents</u>		670
Libraries increasing the base line number of hours and opening at lunchtimes	150	
Reduction in First Parking Permit Fees from the proposed £75 to £25	313	
Reduce Fee: the increase in the Theatres charges (by 50%)	53	
Community safety in Community hubs (training officer)	60	
Transformation: Review of Rural Activities Centre	75	
Reduce Fee: Blue Badge from the Proposed £10 to £5	19	
Introduce Regulatory Officer for HMOs	60	
Increase HMO Licence Fee	(60)	
<u>Finance & Corporate items</u>		65
Feasibility Study on the transition to a carbon neutral fleet	65	
Transformation: Investment in cross cutting bid writing teams	180	
Transformation Capitalisation Funding	(180)	
<u>Children, Families & Education</u>		16
Provide Hardship Contingency for those on low incomes using the Early Years Provision for 2023/24	16	
<u>Savings Proposals</u>		(1,041)
Digitalisation of Hillingdon People	(156)	
BID Review of Communications	(100)	
Reduction to Mayors Office Budget	(50)	
End Scheme 1 of the Older People's Discount & Transfer Claimants to Scheme 2	(735)	
Change in Council Tax Requirement		0
Council Tax Requirement based on Labour Group Proposals		137,440

Changes to the General Fund Capital Programme

- 18 The following changes are proposed to the General Fund Capital Programme, which result in a £2,092k reduction in Capital Receipts, but maintain Prudential Borrowing at £81,149k over the life of the programme to 2027/28 based on the following amendments.
- 19 **Review of the Capital Programme:** The budget amendment proposes the removal the capital programmes from Falling Lane and Otterfield Road sites from the capital programme allowing time to work with the community to enhance the area. There is enough housing in the HFL pipeline to bring forward and the same can be done with a slightly less degree of success with the HRA pipeline.
- 20 this will reduce the Council's Capital Programme by £2,092k to £366,518k, with the impact of the amendment also reducing Capital Receipts to £112,118k.
- 21 **Reprioritisation of the Carbon Zero Initiatives Budget:** It is proposed that the Carbon Zero Initiatives budget is reprioritised to focus on broader innovations and joint working across the project, redirecting £2,250k of the £25,000k for this purposed to provide funding for innovation in climate technologies, with a further £4,000k being utilised to support the transition to the electrification of the Council's vehicle fleet, with this amendment complimenting the feasibility study included in the revenue budget updates.

22 **Other Changes:** Adds 25% of the Chrysalis capital programme budget to target environmental sustainability and community benefit i.e., solar panels on sports clubs.

Table 2: Capital Programme Changes

	Project Budget	Grants and Contributions	CIL	Capital Receipts	Prudential Borrowing
	£'000	£'000	£'000	£'000	£'000
February Cabinet	368,610	144,546	28,705	114,210	81,149
<u>Review of Capital Programme</u>					
Removal of Hillingdon First Limited Yiewsley Library buy back	(2,092)			(2,092)	
<u>Reprioritisation of Carbon Zero Initiatives Budget</u>					
Reallocated Climate zero Capital	(6,250)				(6,250)
Broader Innovation and joint working Programme	2,250				2,250
Electrification of Council's Fleet	4,000				4,000
<u>Other Changes</u>					
Reallocated Chrysalis Capital (from 2024/25)	(1,000)				(1,000)
Redesignation from Chrysalis fund for sustainability and Community benefit	1,000				1,000
Change from December Cabinet	(2,092)	0	0	(2,092)	(2,092)
February Cabinet	366,518	144,546	28,705	112,118	81,149

HRA Revenue Budget Changes

23 Housing Revenue Account (HRA) revenue budget amendments include a BID Review focused on customer service improvements for tenants including the reporting and speed of resolution of repairs that will deliver a £25k saving, with a further BID Review aimed at bringing the repairs function in-house on a net nil basis to have more control over the delivery of this service. This update will be offset through the contribution to financing the capital programme.

Table 3: HRA Revenue Changes

	2023/24 £'000	2023/24 £'000
HRA Planned Use of Balances		(85)
BID review: Customer service improvements for tenants	(25)	
BID Review: Net nil insourcing of the Housing Repairs Function	0	
Contribution to Finance Capital Programme	25	
HRA Planned Use of Balances from Labour Group Proposals		(85)
Change in HRA Planned Use of Balances from Labour Group Proposals		0

HRA Capital Budget Changes

24 HRA Capital budget amendments add £900k to the overall programme, giving a capital budget of £565,542k. The cabinet are proposing an extension pilot on council properties to a few dozen houses, the budget amendment would raise their energy rating and renewal energy capabilities at the same time in order to save money the HRA in the long term as part of the net zero carbon housing programme, adding £600k to the capital programme. Furthermore, an investment of £300k is proposed to pilot renewable energy in Supported Living schemes across the Council, starting off with a pilot at one site to assess financial viability. As these residents are also clients of the Adult Social Care service, the reduce service charge should have a positive impact on client contributions in this area and produce a saving for the General Fund.

Table 4: HRA Capital Changes

	2023/24 £'000	2023/24 £'000
HRA Capital Budget		564,642
Carbon Extensions	600	
Pilot Supported Living Renewable Energy Programme	300	
HRA Capital Budget from Labour Group Proposals		565,542

Those speaking in support of the amendment noted that action had been included to tackle climate change and included provision for a pilot in 12 Council properties where a collaborative approach would be taken across teams to look at achieving the net zero target. Work would also need to be started to enable the transition to a more sustainable fleet of Council vehicles and the opposition would be happy to work with the administration as a critical friend to help the Council achieve carbon neutrality.

Residents had expressed concern about the sale of Council assets for “a quick buck” and the amendment showed support for residents and local businesses on issues that mattered to them, to help their local communities thrive. It was suggested that a six month review be undertaken in relation to the withdrawal of support for voluntary sector grants to help these organisations to identify alternative sources of funding.

Rather than closing libraries for periods during the day to save money, those in support of the amendment suggested that these venues be used to deliver the community hub model which would have less of an impact on Council services. Other initiatives highlighted in the amendment included the decentralisation of community safety, the employment of an HMO officer, Hillingdon People being created as a primarily digital publication and a small reduction in the Mayor's budget. It was also suggested that certain tiers of the older people's Council Tax discount scheme be merged to increase the Council's income.

Those speaking against the amendment suggested that the proposals would put additional financial pressure on elderly residents who already suffered most from the rise in the cost of living. It was also noted that, insofar as larger fleet vehicles were concerned, there were fewer options available and that consideration needed to be given to issues such as battery charging time.

The Labour group had previously stated that the Council had been on the brink of bankruptcy, yet this had never happened. It was noted that, although Hillingdon People was already available electronically, some residents were not confident with

accessing this format.

It was not clear where the additional funding required for the list of ad hoc posts and issues that made up the amendment would come from and it appeared that it would ultimately be paid for by the elderly in the Borough.

The amendment was put to a recorded vote:

Those voting for: Councillors Abby, Basit, Burles, Curling, Dhot, Farley, Gardner, Garelick, Garg, Gill, Islam, Judge, Kaur, Mand, Mathers, Money, Nelson, Nelson-West, Punja, Sansarpuri and Singh.

Those voting against: The Mayor (Councillor Haggar), the Deputy Mayor (Councillor Ahmad-Wallana), Councillors Banerjee, Bennett, Bhatt, Bianco, Bridges, Burrows, Reeta Chamdal, Roy Chamdal, Chapman, Choubedar, Corthorne, Davies, Denys, Edwards, Goddard, Gohil, Higgins, Lavery, Lewis, Makwana, D Mills, R Mills, O'Brien, Palmer, Riley, Smallwood, Sullivan and Tuckwell.

Those abstaining: None.

The amendment was lost.

Those speaking in support of the original motion noted that these were challenging times and, as such, it was important to stabilise the Council's financial position with a prudent and realistic budget. Courageous financial planning would ensure that savings were made whilst protecting services and Hillingdon would continue to have some of the lowest fees and charges in London.

The proposed budget had made provision for major projects such as the Hayes Regeneration Programme, creating 110 new homes by 2025 (and 740 in total). The existing housing stock was also being redeveloped or extended and good progress had been made on the new West Drayton leisure centre, which was on track for completion by 2024. Other works included the development of the stable block and café at Cranford Park, the move of Uxbridge Library to the Civic Centre and the redevelopment of Northwood Hills Library. A high level of funding had also been set aside to maintain the roads and pavements across the Borough.

The budget supported the continuation of a free weekly waste collection for residents and the roll out of the food waste collection. Playgrounds were being refurbished, the new Hillingdon Outdoor Activities Centre (HOAC) development was on track for completion by 2024 and the Council remained committed to achieving zero carbon by 2030.

It was noted that care contracts had been remodelled and a review had been undertaken of the voluntary sector grants which would now move to a fully commissioned model. Joint working had also resulted in positive outcomes such as a better discharge model, the prevention of hospital admissions from care homes and falls prevention.

The Stronger Families Hub had been opened to provide a 24-hour gateway to improve outcomes for children and young people in the Borough, the number SEN schools places was being increased and the Council continued to provide high quality learning environments.

The administration was delivering on what was important to residents with a well-run Council that was financially sound and delivering services that residents wanted. 90% of this had been achieved through efficiencies rather than cuts and a move had been made to ensure that the services provided were paid for by those who benefitted from them rather than being subsidised by those who didn't.

It was noted that the Council continued to wait for information about the funding settlement but had managed to produce balanced budgets over the next two years. The authority had developed an extensive capital programme and would maintain general reserves whilst being realistic and not taking more money from residents than was needed.

Those speaking against the original motion believed that the proposed budget was an attempt by the administration to dig themselves out of the financial hole that they had created. It was suggested that the proposals contained within the budget concentrated on helping small groups of residents rather than all residents and therefore failed to put Hillingdon's residents first.

The budget penalised people who wanted to learn a trade in a tearoom, those who wanted to park outside their own houses and those who wanted to visit the library at lunchtime. During the budget consultation, 80% of respondents had not been happy with the proposals and 81% had indicated that they did not think that the proposals offered value for money.

As well as the general increase in the cost of living, the 30% increase in the Council's fees and charges would mean that it would be more expensive to get married, become a UK citizen, be cremated, get rid of bulky waste and use the music service. The budget would mean that residents would be paying more but getting less and the move to digital contact would be damaging for residents. The reality was that the Council was borrowing high which was increasing the risk to the authority.

The withdrawal of grant funding to some of the voluntary sector and the move to a commissioning model would likely drive some of the small voluntary organisations out and the increase in fees and charges would also impact on them as they would need to pass these costs on to those that used their services.

The original motion was put to a recorded vote:

Those voting for: The Mayor (Councillor Haggar), the Deputy Mayor (Councillor Ahmad-Wallana), Councillors Banerjee, Bennett, Bhatt, Bianco, Bridges, Burrows, Reeta Chamdal, Roy Chamdal, Chapman, Choubedar, Corthorne, Davies, Denys, Edwards, Goddard, Gohil, Higgins, Lavery, Lewis, Makwana, D Mills, R Mills, O'Brien, Palmer, Riley, Smallwood, Sullivan and Tuckwell.

Those voting against: Councillors Abby, Basit, Burles, Curling, Dhot, Farley, Gardner, Garelick, Garg, Gill, Islam, Judge, Kaur, Mand, Mathers, Money, Nelson, Nelson-West, Punja, Sansarpuri and Singh.

Those abstaining: None.

The original motion was carried and it was:

RESOLVED: That the Cabinet budget recommendations as set out below, be approved:

1. That the General Fund revenue budget proposals made by Cabinet be approved, resulting in a Council Tax requirement for 2023/24 of £137,439,910;
2. Council notes that at its meeting on 12 January 2023 the Council calculated the amount of 103,625 as its Council Tax Base for the year 2023/24. This was calculated in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax Base for the year (*Item T in the formula in Section 31B (3) of the Local Government Finance Act 1992*);
3. The Hillingdon element of Council Tax be set at £1,326.32 for a Band D property. Taking into account the precept levied by the Greater London Authority, this results in an overall Band D Council Tax of £1,760.46 for the borough;
4. The following amounts have been calculated by the Council for the year 2023/24, in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (the Act):
 - a) £896,367,185 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act. (*Gross Expenditure including the amount required for additions to working balances*)
 - b) £758,927,275 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act. (*Gross Income including reserves to be used to meet Gross Expenditure*)
 - c) £137,439,910 being the amount by which the aggregate at 4 (a) above exceeds the aggregate at 4 (b) above. This is calculated by the Council in accordance with Section 31A (4) of the Act, as its Council Tax requirement for the year. (*Item R under Section 31B of the Act*)
 - d) £1,326.32 being the amount at 4 (c) above divided by Item T (2 above). This is, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. (*Council Tax at Band D for the Council*)

e)

The London Borough of Hillingdon Council Tax (£)			
Band A	Band B	Band C	Band D
884.19	1,031.57	1,178.95	1,326.32
Band E	Band F	Band G	Band H
1,621.04	1,915.79	2,210.51	2,652.61

being the amounts given by multiplying the amount at 4 (d) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in

valuation B and D. This is calculated by the Council in accordance with Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

5. Council note that for the year 2023/24 the Greater London Authority and its functional bodies have stated the following amounts in precepts. These have been issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:

The Greater London Authority Precept (£)			
Band A	Band B	Band C	Band D
289.43	337.66	385.90	434.14
Band E	Band F	Band G	Band H
530.62	627.09	723.57	868.28

6. The Council has calculated the aggregate in each case of the amounts at 4 (e) and 5 above. The Council in accordance with Section 30 and 36 of the Local Government Finance Act 1992 hereby sets the Council Tax for the year 2023/24 for each category of dwelling below:

Total Council Tax 2023/24 (£)			
Band A	Band B	Band C	Band D
1,173.62	1,369.23	1,564.85	1,760.46
Band E	Band F	Band G	Band H
2,151.66	2,542.88	2,934.08	3,520.89

7. The Council Tax Discount for Older People be retained for 2023/24 with a 1.18% discount on Hillingdon's element of the Council Tax for those who joined the scheme on or after 1 April 2020, 2.70% for those who joined the scheme before or on 31 March 2019 and 5.79% for those who joined before or on 31 March 2018, with the scheme closed to new applicants from 1 April 2021;
8. The General Fund Capital Programme for 2023/24 to 2027/28 as set out in Appendix A8 of the report to Cabinet be approved;
9. The Housing Revenue Account budget proposals, HRA Capital Programme and housing rents set out in Appendix B of the report to Cabinet be approved;
10. The proposed amendments to Fees and Charges set out in Appendix C of the report to Cabinet be approved;
11. The Capital Investment Strategy, Treasury Management Strategy, Investment Strategy, Minimum Revenue Provision Statement for 2023/24 to 2027/28 as set out in Appendix D of the report to Cabinet be approved;
12. The London Borough of Hillingdon Pay Policy Statement for 2023/24, as set out in Appendix E of the report to Cabinet, be approved.
13. Council note the Corporate Director of Finance's comments regarding his responsibilities under the Local Government Act 2003;
14. Council note the planned use of the Flexible Use of Capital Receipts to fund

	<p>transformation activity as outlined in Appendix 6a of the report to Cabinet;</p> <p>15. Council (as set out in Chapter 4 of the Constitution - Budget and Policy Framework Procedure Rules) resolves that Cabinet may utilise the general reserves or balances during 2023/24 in support of functions designated to the Cabinet in line with Part 4 of the Constitution;</p> <p>16. Council confirm that the Council’s relevant basic amount of Council Tax for 2023/24 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 and therefore a referendum will not be triggered.</p>
	<p>ANNEX A: MEMBERS' ALLOWANCES 2023/2024</p>
	<p>ANNEX B: PROGRAMME OF MEETINGS 2023/2024</p>
	<p>The meeting, which commenced at 7.30 pm, closed at 10.15 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on lwhite@hillington.gov.uk. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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MEMBERS' ALLOWANCES SCHEME 2023/24

1. Introduction

In accordance with Local Authorities (Members Allowances) England Regulations 2003 No. 1021 (as amended) the London Borough of Hillingdon makes the following scheme: -

2. Basic Allowance

For 2023/24 an allowance of **£12,014** will be payable to all Councillors and will be paid in equal monthly instalments. The basic allowance includes intra borough travel and subsistence costs.

3. Special Responsibility Allowances

Special responsibility allowances of the following amounts shall be paid in equal monthly instalments to Councillors holding the following responsibilities:

	(£)
1. Leader of the Council	58,700.29
2. Deputy Leader of the Council	49,447.58
3. Chief Whip of Largest Party	23,725.26
4. Cabinet Member	41,351.55
5. Chairman of Select Committee	23,725.26
6. Chairman of Planning Committee	23,725.26
7. Chairman of Licensing Committee	23,725.26
8. Chairman of Standards Committee	3,343.46
9. Standards Committee Independent Person	500 (per meeting)
10. Chairman of Audit Committee*	3,180.83
11. Champion	6101.08
12. Council representative on Adoption and Permanency Panel	13,373.87
13. Cabinet Assistant	9,252.71
14. Leader of 2 nd Party	23,725.26
15. Chief Whip of 2 nd Party	6101.08
16. 2 nd Party Lead on Select Committee	6101.08

* Where a non-Councillor is Chairman or Vice Chairman a co-optees' allowance is payable as set out in the Scheme under section 9.

4. Limit on Payment of Special Responsibility Allowances

Individual Councillors may not claim a special responsibility allowance for more than one position for which they qualify.

5. Renunciation

Councillors may elect to forego any of their entitlement to an allowance under the scheme by giving written notice to the Corporate Director of Finance.

6. Part-Year Entitlements

(a) This paragraph regulates Councillors' entitlement to allowances where the scheme is amended during the year or where an individual ceases to be a Councillor or accepts or relinquishes a position of special responsibility.

(b) If an amendment to this scheme is made during the year to which it refers and changes the amount which a Councillor may claim in basic allowances the annual entitlement shall be calculated using the following method: -

Annual entitlement to basic allowance	=	Days at unamended rate divided by 365	X	Annual payment at unamended rate	+	Days at amended rate divided by 365	X	Annual payment at amended rate
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(c) Where the term of office of a Councillor begins or ends part way through the year the annual entitlement to basic allowance shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor divided by 365	X	Annual rate of allowance
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(d) Where this scheme is amended during the year to which it refers the annual entitlement to basic allowance of Councillors beginning or ending their term of office part way through the year shall be calculated using the following method:

Annual entitlement to basic allowance	=	Days as a Councillor during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days as a Councillor during amended scheme divided by 365	X	Annual payment at amended rate
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(e) Where Councillors hold positions of special responsibility during part of the year their annual entitlement to special responsibility allowance shall be calculated using the following method:

Annual entitlement for special responsibility allowance	=	Days holding position of special responsibility during unamended scheme divided by 365	X	Annual payment at unamended rate	+	Days holding position of special responsibility during amended scheme divided by 365	X	Annual payment at amended rate
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7. Out of Borough Travelling and Subsistence Allowances

Councillors shall be entitled to claim for out of borough travelling allowances incurred in undertaking approved duties as agreed in advance by the Council.

The out of borough car mileage allowance for Councillors shall be paid at the same rate as those paid to officers for the Standard Mileage User Allowance.

The amounts paid for out of borough subsistence shall be in accordance with the maximum levels laid down from time to time by the Ministry for Housing, Communities and Local Government, but claims may only be made for approved duties.

8. Dependent / Carers Allowance

A dependent / carers allowance shall be payable at the National Minimum Wage for Adults hourly rate based on the following criteria:

- payments should be subject to a maximum weekly payment, equivalent to seven-and-a-half hours of care per week;
- the maximum rate should be set locally to reflect local costs, in accordance with social service departments levels;
- payment should be claimable in respect of children aged 15 or under or in respect of other dependants where there is medical or social work evidence that care is required;
- only one weekly payment should be claimable in respect of the household of each Member, except in special circumstances to be judged by the Council's Standards Committee;
- the allowance should be paid as a reimbursement of incurred expenditure against receipts;
- the allowance should not be payable to a member of the claimant's own household and;
- any dispute as to entitlement and any allegation of abuse should be referred to the Council's Standards Committee for adjudication.

9. Co-optees' Allowances

Where a co-optee and non-Councillor is the Chairman of the Audit Committee, an annual entitlement allowance of £3,180.83 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. Where a co-optee is an Independent Person on the Standards Committee an entitlement allowance of £500 per meeting required and attended may be paid. Where a co-optee is one of the three statutory education co-optees on the Executive Scrutiny Committee, an annual entitlement allowance of £445.80 may be paid. This will be paid on a pro-rata basis if the appointment of the co-optee begins or ends otherwise than at the beginning or end of a year. These allowances will cover expenses, such as travel and subsistence, related to the duties of the postholder.

10. Claims and Payments

- (a) All claims for out of borough travelling and subsistence and carers allowances must be submitted within two months of the date of the approved duty to which they relate, made on the standard form as used by officers and returned to the Head of Democratic Services.

- (b) Payments shall be made in respect of basic and special responsibility allowances subject to sub-paragraph (c) below in Instalments of one twelfth of the amount specified in this scheme on or before the 15th of the month direct to each Member's bank or building society account.
- (c) Where the payment of allowances in one-twelfth instalments would result in a Councillor receiving more than he or she is entitled to because of a part year effect (as defined in paragraph 9 above) the payment shall be restricted to the annual entitlement.

11. Withholding Members' Allowances

Where there has been an adjudication, which suspends or partially suspends a Councillor from office following a breach of the Code of Conduct, the Council may withhold all allowances paid to that Councillor with immediate effect.

12. Records of Allowances and Publicity

In accordance with the 2003 regulations a detailed record will be kept of the name of the recipient and the amount and nature of each payment made. This will be available for public inspection at all reasonable times or copies supplied following the payment of a reasonable fee.

As soon as is reasonably practicable after the end of the municipal year to which the scheme relates the total sum paid to each recipient in respect of basic allowances, special responsibility allowance, dependant carers allowance and out of borough travelling and subsistence allowance will be published on the Council's website and local newspaper.

13. Independent Remuneration Panel

Hillingdon Council has had regard to the recommendations made by the Independent Panel for the Remuneration of Councillors in London in developing its Members' Allowances Scheme.

MEETING (and start time)	Start Time	2023					2024							
		May	June	July	Aug'	Sept'	Oct'	Nov'	Dec'	Jan'	Feb	Mar'	April	May
Council	7:30pm	11 (AGM)		13		28		30		18	22			9 (AGM)
Whips Meeting	5pm			11		26		28		16	20			
Cabinet	7pm	25	22	27		14	12	9	14	11	15	21	18	23
Petition Hearings - Cabinet Member for Property, Highways & Transport - dates & times TBC	7pm													
Petition Hearings - Cabinet Member for Residents' Services	6pm		21			27				10		20		
Borough Planning Committee	7pm	10	13	12		5	5	1	6	17	14	14	11	15
Major Applications Planning Committee	7pm	18	22	26		14	11	7	12	25	20	28	25	21
Pensions Committee	5pm		8			26			13			26		
Audit Committee	5:10pm				8			22			12		30	
Health & Wellbeing Board	2:30pm		13			12		28				5		
Licensing Committee	10am			5			4			31			4	
Licensing Sub-Committee - Dates TBC	TBC													
Property, Highways and Transport Select Committee	7pm		6	11		20	18	14		10	8	6	9	
Children, Families and Education Select Committee	7pm		28	19		19	17	15		9	1	14	18	
Residents' Services Select Committee	7pm		14	19		26	25	29		16	13	13	10	
Finance and Corporate Services Select Committee	7pm		14	18		6	19	22		11	8	5	17	
Health and Social Care Select Committee	6:30pm		15	20		13	10	21		23	21	19	23	
Corporate Parenting Panel	5:30pm	24		25				7		24				23
Standards Committee	7pm		29		31				5		28			
Hillingdon SACRE	6pm		15					2				28		

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Minutes

COUNCIL

11 May 2023

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW



HILLINGDON
LONDON

Councillor Becky Haggar (Mayor)
Councillor Shehryar Ahmad-Wallana (Deputy Mayor)

	<p>MEMBERS PRESENT:</p> <p>Councillors: Naser Abby Jas Dhot Heena Makwana Kaushik Banerjee Ian Edwards Gursharan Mand Labina Basit Scott Farley Stuart Mathers Adam Bennett Janet Gardner Douglas Mills Kishan Bhatt Elizabeth Garelick Richard Mills Jonathan Bianco Narinder Garg June Nelson Wayne Bridges Tony Gill Barry Nelson-West Tony Burles Martin Goddard Susan O'Brien Keith Burrows Ekta Gohil Sital Punja Reeta Chamdal Henry Higgins John Riley Roy Chamdal Mohammed Islam Raju Sansarpuri Farhad Choubedar Rita Judge Jagjit Singh Philip Corthorne Kamal Preet Kaur Peter Smallwood Peter Curling Kuldeep Lakhmana Colleen Sullivan Darran Davies Eddie Lavery Jan Sweeting Nick Denys Richard Lewis Steve Tuckwell</p>
	<p>OFFICERS PRESENT: Tony Zaman, Andy Evans, Dan Kennedy, Perry Scott, Sandra Taylor, Glen Egan, Lloyd White, Mark Braddock, Morgan Einon, Sue Albu and Nikki O'Halloran</p>
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence had been received from Councillors Alan Chapman, Peter Money and Jane Palmer.</p>
2.	<p>DECLARATIONS OF INTEREST (<i>Agenda Item 2</i>)</p> <p>There were no declarations of interest in any matter before the Council.</p>
3.	<p>ELECTION OF MAYOR 2023/2024 (<i>Agenda Item 3</i>)</p> <p>The Mayor stated that her Mayoral year had been a once in a lifetime opportunity which had included: the platinum jubilee celebrations; seeing three Prime Ministers take office; the hottest day on record; the passing of Her Majesty Queen Elizabeth II; the retirement of the Deputy Lord Lieutenant, Mr Bruce Holder; and parties to celebrate to coronation of King Charles III.</p> <p>A number of fundraising events had taken place over the municipal year including: a 5k run at Stockley Park; a Bollywood event; and a St Patrick's Day night. The Mayor had raised £28k for her charities.</p>

	<p>The Mayor thanked her Consort, Mr Marios Kaikitis, and Escorts, Miss Ellie-May Hagggar and Miss Pollyanna Hagggar, for their support during her Mayoral year. She also thanked her mother and the Mayoral team for the support that they had provided and to her Ward Councillor colleagues for covering the ward work over the last twelve months.</p> <p>Nominations were invited for a Mayor to hold office for the 2023/24 municipal year. Councillor Ahmad-Wallana was nominated by Councillor Roy Chamdal and seconded by Councillor Gohil. There were no further nominations.</p> <p>RESOLVED: That Councillor Shehryar Ahmad-Wallana be elected as Mayor for the 2023/2024 municipal year.</p> <p><i>The Council adjourned for robing of the new Mayor at 7.48pm and reconvened at 8.02pm.</i></p>
4.	<p>ACCEPTANCE OF OFFICE BY THE MAYOR (<i>Agenda Item 4</i>)</p> <p>The newly elected Mayor signed the declaration of acceptance of office.</p>
5.	<p>APPOINTMENT OF DEPUTY MAYOR (<i>Agenda Item 5</i>)</p> <p>The Mayor informed the Council that he had appointed Councillor Colleen Sullivan as Deputy Mayor.</p> <p>RESOLVED: That the Deputy Mayor for the 2023/2024 municipal year be noted.</p>
6.	<p>NEW MAYOR'S ANNOUNCEMENTS (<i>Agenda Item 6</i>)</p> <p>The new Mayor thanked Members for electing him to the position for the new municipal year. He assured them that he would continue to put residents first during his Mayoral year and represent them with grace and dignity.</p> <p>He advised that his Mayoresses would be Mrs Amtul Would Wallana and Miss Tooba Wallana and his Escorts would be Ms Sabrina Cambiaso Tabar and Ms Fabiana Fawaz.</p> <p>The Mayor noted that his nominated charities for the year would be Halo Children's Foundation and the Al-Falah Institute. He advised that he had appointed Imam Md Sirajul Islam as Chaplain for the year.</p>
7.	<p>VOTE OF THANKS TO THE OUTGOING MAYOR (<i>Agenda Item 7</i>)</p> <p>Councillor Edwards moved a vote of thanks to the retired Mayor, Councillor Becky Hagggar, and her Consort, Mr Marios Kaikitis, and Escorts, Miss Pollyanna Hagggar and Miss Ellie-May Hagggar. He advised that the Council would be matching the £28k raised by the retired Mayor, funded from the textile recycling.</p> <p>The vote of thanks was seconded by Councillor Curling. Councillors Roy Chamdal, Corthorne, Lavery and O'Brien spoke in support of the vote of thanks to the outgoing Mayor, Councillor Hagggar.</p> <p>The Mayor (Councillor Ahmad-Wallana) presented a Past Mayor's badge to Councillor</p>

	<p>Haggar and a Past Consort's badge to Mr Marios Kaikitis, Miss Pollyanna Haggar and Miss Ellie May Haggar.</p> <p>RESOLVED: That the vote of thanks to the outgoing Mayor, Councillor Haggar, be agreed.</p>														
8.	<p>REPORT OF THE HEAD OF DEMOCRATIC SERVICES (<i>Agenda Item 8</i>)</p> <p>8.1 APPOINTMENT OF THE CABINET</p> <p>The appointment by the Leader of the Council of Councillor Bianco as the Deputy Leader, and the following Members as Cabinet Members, for 2023/2024 was noted:</p> <table border="1"> <thead> <tr> <th>Position/Portfolio</th> <th>Councillor</th> </tr> </thead> <tbody> <tr> <td>Deputy Leader, Property, Highways & Transport</td> <td>Bianco</td> </tr> <tr> <td>Finance</td> <td>Goddard</td> </tr> <tr> <td>Children, Families & Education</td> <td>O'Brien</td> </tr> <tr> <td>Health and Social Care</td> <td>Palmer</td> </tr> <tr> <td>Residents' Services</td> <td>Lavery</td> </tr> <tr> <td>Corporate Services</td> <td>D Mills</td> </tr> </tbody> </table> <p>8.2 REVIEW OF COUNCIL CONSTITUTION</p> <p>Councillor Edwards moved, and Councillor Bianco seconded, the motion and it was:</p> <p>RESOLVED: That the recommendation of the Appointments Committee regarding the new definition of 'Chief Officer', be approved and the Constitution be updated accordingly.</p>	Position/Portfolio	Councillor	Deputy Leader, Property, Highways & Transport	Bianco	Finance	Goddard	Children, Families & Education	O'Brien	Health and Social Care	Palmer	Residents' Services	Lavery	Corporate Services	D Mills
Position/Portfolio	Councillor														
Deputy Leader, Property, Highways & Transport	Bianco														
Finance	Goddard														
Children, Families & Education	O'Brien														
Health and Social Care	Palmer														
Residents' Services	Lavery														
Corporate Services	D Mills														
9.	<p>COMMITTEE ALLOCATIONS AND MEMBERSHIP 2023/2024 (<i>Agenda Item 9</i>)</p> <p>Councillor R Mills moved, and Councillor Davies seconded, the motion as set out on the Order of Business and it was:</p> <p>RESOLVED: That the appointment of Committees, Sub-Committees and their memberships, as set out in Minute Annex A, be approved.</p>														
10.	<p>SELECT COMMITTEES ANNUAL REPORT (<i>Agenda Item 10</i>)</p> <p>The Council received a report detailing the work covered by the Select Committees in 2022/23. It was moved by Councillor Bridges, seconded by Councillor Denys, and:</p> <p>RESOLVED: That the report be noted.</p>														
11.	<p>STATEMENT BY THE LEADER OF THE COUNCIL (<i>Agenda Item 11</i>)</p> <p>The Leader of the Council advised that it had been a notable year for the nation with political turmoil and events that had resulted in the cost-of-living crisis. The last twelve months had been steady for the Council with the submission of a balanced budget and plans to rebuild reserves. A £21m savings plan had been fully developed for 2023/2024 whilst also ensuring that Hillingdon residents paid £500 less Council Tax than the national average. The Leader gave assurance that the Borough's weekly free waste and recycling service would be continued this year, even though he recognised that the country's economic situation was likely to continue.</p>														

Good progress had been made in delivering the Council Plan and Hillingdon had been rated top in terms of offering parents their first choice of primary school and had facilitated and funded street closures for 180 street parties.

With regard to housing, a programme of improvements continued to be delivered, with the Council on track to deliver 100 additional Council houses over the four-year term. Work continued to improve housing standards and £1.5m had been secured to help prioritise safety and thermal efficiency and address fuel poverty. 735 new boilers had been fitted in Council properties over the last year, with a further 1,752 new boilers expected to be installed in the next year. 78 properties had also been recovered by the Counter Fraud Team.

With the refreshed Public Space Protection Orders, enforcements had been strengthened and publicised. Baroness Casey's Report on Misconduct had identified unacceptable behaviour in the police force and highlighted the neglect of police commissioners. In London, local authorities had been vocal about the tri-borough arrangements and measures had now been introduced to appoint a Superintendent for each borough. The Metropolitan Police Service's estates strategy was also being paused and the decision to close Uxbridge Police Station would be reviewed.

Other achievements of the Council over the last year included:

- securing an additional four Green Flags, taking the total to 67;
- planting 17k trees;
- installing green screens at 13 schools;
- installing a memorial at Breakspear Crematorium to remember those who had died during the pandemic;
- £1.5m investment in Hillingdon Sports and Leisure Centre and Highgrove Pool;
- 'topping out' at the West Drayton leisure development (the installation of the final beam in the new structure);
- the £4m restoration project at Cranford Park;
- work in preparation for the planning application for a new water sports and outdoor activity centre; and
- replacement of 625 street light bulbs.

In the 2021 Census, Hillingdon had been identified as having a greater population growth than the England average and the sixth highest in London. The population of the Borough was getting older and there had been a reduction in the number of people aged 15-30. The majority of households did not have children and one in four households had just one person living there, but one in ten households included multiple families. In 2011, one quarter of the population had been Asian; in 2021, this had increased to one third. 80% of Hillingdon residents were British.

During the last year, the Mayor of London had announced that he would be expanding the Ultra Low Emissions Zone (ULEZ) to all outer London boroughs. The Council had recognised that this would have a negative impact on Hillingdon residents that outweighed the perceived benefits. It would affect the mobility of many elderly residents which would potentially increase their isolation and impact on social care costs. The proposals would impact on the recruitment and retention of staff and reduce the footfall in Uxbridge. Permission had been given for a judicial review of the ULEZ expansion proposals on two grounds, with a ruling awaited on a further two grounds.

	<p>The Council continued to pursue savings and efficiencies as a priority. Having reviewed the senior management structure, a review was now being undertaken of middle management costs and effort was being made to reduce the annual running costs of the authority. An improved family and youth service offer had been developed and the community safety service was being rebuilt in conjunction with the police to encourage greater transparency and information sharing with joint tasking.</p> <p>Moving forward, a range of work had been planned which included:</p> <ul style="list-style-type: none"> • £13.7m of Government funding secured to improve the thermal efficiency of the Civic Centre and some other buildings; • the introduction of a new waste and recycling service for flats; and • new electric vehicle (EV) charging points in the Borough. <p>The Leader noted that much separated the political groups but that there was also a lot that united them too. Both groups were unanimous in their commitment to serve residents and there might be times when the administration would use the ideas of the opposition. He paid tribute to the Council's Corporate Management Team and officers who delivered the vision set by Members and to all Councillors for the work that they did to make the Council great.</p>
	<p>MINUTE ANNEX A - COMMITTEE ALLOCATIONS</p>
	<p>The meeting, which commenced at 7.30 pm, closed at 9.00 pm.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on 01895 556743. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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ORDINARY COMMITTEES 2023/24

FINANCE AND CORPORATE SERVICES SELECT COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Riley (Chairman)	Mathers (Lead)
Bridges (Vice-Chairman)	Garg
Banerjee	Mand
Bhatt	

HEALTH AND SOCIAL CARE SELECT COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Denys (Chairman)	Punja (Lead)
Corthorne (Vice-Chairman)	Burles
Bennett	Nelson
Chamdal (Reeta)	

RESIDENTS' SERVICES SELECT COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Bridges (Chairman)	Farley (Lead)
Sullivan (Vice-Chairman)	Gardner
Gohil	Punja
Smallwood	

PROPERTY, HIGHWAYS AND TRANSPORT SELECT COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Burrows (Chairman)	Money (Lead)
Tuckwell (Vice-Chairman)	Kaur
Chapman	Garelick
Davies	

CHILDREN, FAMILIES AND EDUCATION SELECT COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Makwana (Chairman)	Sweeting (Lead)
Haggar (Vice-Chairman)	Gill
Bhatt	Judge
Smallwood	

Other Voting Members (for education related items only):

Parent Governor (2-5)	Vacant
Church of England Diocesan Representative	Vacant
Roman Catholic Diocesan representative	Anthony Little

SUBSTITUTES FOR SELECT COMMITTEES ARE ALL COUNCILLORS EXCEPT THOSE IN THE CABINET

MAJOR APPLICATION PLANNING COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Tuckwell (Chairman)	Dhot
Bennett (Vice-Chairman)	Garellick
Chamdal (Roy)	Gill
Corthorne	

BOROUGH PLANNING COMMITTEE: 7 (4-3)

CONSERVATIVE	LABOUR
Higgins (Chairman)	Sansarpuri
Davies (Vice-Chairman)	Mand
Choubedar	Singh
Gohil	

(ALL PLANNING COMMITTEE MEMBERS AND ALL MEMBERS THAT HAVE RECEIVED APPROPRIATE PLANNING TRAINING TO BE SUBSTITUTES FOR BOTH COMMITTEES- EXCEPT CABINET MEMBERS)

PENSIONS COMMITTEE: 5 (2-3)

CONSERVATIVE	LABOUR
Banerjee	Mathers (Chairman)
Riley	Burles (Vice-Chairman)
	Islam
Substitutes	Substitutes
Chapman	Mand
Higgins	

APPOINTMENTS COMMITTEE: 3 (2-1)

CONSERVATIVE	LABOUR
Edwards (Chairman)	Curling
Bianco (Vice-Chairman)	
Substitutes	Substitutes
All remaining Cabinet members - to be appointed dependent upon into which Cabinet portfolio the post(s) being interviewed falls	Farley
	Mathers
	Money
	Sweeting

REGISTRATION & APPEALS COMMITTEE: 5 (3-2)

CONSERVATIVE	LABOUR
Burrows (Chairman)	Money
Riley (Vice-Chairman)	Sweeting
Makwana	
Substitutes	Substitutes
All non-Cabinet members	All Labour Members

CABINET MEMBERS MAY BE MEMBERS OF THE TWO SUB-COMMITTEES SHOWN BELOW, BUT NO CABINET MEMBERS SHOULD SIT AS MEMBERS OF THE MAIN REGISTRATION AND APPEALS COMMITTEE

APPEALS SUB-COMMITTEE (SENIOR OFFICER): 3 (2-1)

CONSERVATIVE	LABOUR
Membership to be appointed by Group Leaders as required.	

GRIEVANCE SUB-COMMITTEE (SENIOR OFFICER): 3 (2-1)

CONSERVATIVE	LABOUR
Membership to be appointed by Group Leaders as required.	

OTHER COMMITTEES / PANELS

(OUTSIDE THE OVERALL CALCULATION BUT ALLOCATED ON THE BASIS OF OVERALL POLITICAL BALANCE)

STANDARDS COMMITTEE: 5 (3-2)

CONSERVATIVE	LABOUR
Bridges (Chairman)	Nelson
Tuckwell (Vice-Chairman)	Gill
Denys	
Substitutes	Substitutes
Riley	Mathers

Non-voting Independent Person:

Graeme Armour (until July 2026)

AUDIT COMMITTEE: 5 (3-2)

Independent Member:

John Chesshire (Chairman)

CONSERVATIVE	LABOUR
Chamdal (Reeta) (Vice Chairman)	Burles
Denys	Nelson
Higgins	
Substitutes	Substitutes
Bhatt	Farley
Riley	

NO MEMBER OF CABINET MAY SIT ON AUDIT COMMITTEE.

LICENSING COMMITTEE: 10 (6-4)

CONSERVATIVE	LABOUR
Chamdal (Roy) (Chairman)	Farley
Davies (Vice-Chairman)	Gardner
Chamdal (Reeta)	Lakhmana
Haggar	Nelson-West
Smallwood	
Sullivan	

N.B. NO SUBSTITUTES ALLOWED FOR LICENSING COMMITTEE

LICENSING SUB-COMMITTEE (2-1)

The sub-committee to comprise three Members of the Licensing Committee (2 Conservative and 1 Labour) selected on a rota basis from the membership of the Licensing Committee. Meetings of the Sub-Committee must be chaired by the Chairman of the Licensing Committee, when available.

HEALTH AND WELLBEING BOARD: *Outside of the overall calculation and subject to the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.*

(as amended at full Council July 2022):

The membership of the Board shall comprise:

- 1) Cabinet Member for Health and Social Care (Co-Chairman)
- 2) Hillingdon Health and Care Partners Managing Director (Co-Chairman)
- 3) Cabinet Member for Children, Families & Education (Vice-Chairman)
- 4) LBH Chief Executive
- 5) LBH Executive Director Adult Services and Health
- 6) LBH Executive Director Children and Young People's Services
- 7) LBH Director, Public Health
- 8) NWL ICS - Hillingdon Board representative
- 9) NWL ICS - nominated lead
- 10) Central and North West London NHS Foundation Trust - nominated lead
- 11) The Hillingdon Hospitals NHS Foundation Trust Chief Executive
- 12) Healthwatch Hillingdon - nominated lead
- 13) Royal Brompton and Harefield NHS Foundation Trust - nominated lead
- 14) Hillingdon GP Confederation - nominated lead

Co-Chairmen

The Board shall be co-chaired by the Cabinet Member for Health and Social Care and the Managing Director of Hillingdon Health and Care Partners. The Vice Chairman of the Board shall be the Cabinet Member for Children, Families & Education. Only one Co-Chairman may chair a meeting, and this will be determined at the start of each meeting. Should both Co-Chairmen be unavailable to chair, the meeting will be chaired by the Vice Chairman.

REPORT OF THE HEAD OF DEMOCRATIC SERVICES

Reporting Officer: Head of Democratic Services

5.1 URGENT IMPLEMENTATION OF DECISIONS

RECOMMENDATION: That the Urgency decisions detailed below be noted.

Information

1. The Constitution allows a Cabinet or Cabinet Member decision to be implemented before the expiry of the 5-day scrutiny call-in period, provided the decision is deemed urgent and agreement is given from the Chairman of the relevant Select Committee that the matter is urgent and to waive the scrutiny call-in period. All such decisions are to be reported for information only to the next full Council meeting.
2. Since last reported to Council, the following decisions have been made using urgency procedures:

Date of Decision	Nature of Decision	Reason for Urgency	Decision-Maker
2/3/23	Former Brookfield Adult Education Centre	To progress the Cabinet's previous decision to dispose of the former Brookfield Adult Education site and complete the property transaction prior to the end of March. Furthermore, it was a critical sale to contribute towards the Council's Dedicated Schools Grant Safety Valve Agreement and the Transformation Programme.	The Leader of the Council and on behalf of the Cabinet Member for Property, Highways and Transport
9/3/23	Housing Revenue Account New General Needs Housing Stock (Housing Buy-Back Scheme) 2022/23 – Release No. 6	To not prejudice exchange of contracts with residents and enable the Council to allocate properties to this financial year without loss of funding.	The Leader of the Council, and on behalf of the Cabinet Member for Property, Highways and Transport and Cabinet Member for Finance
21/3/23	Award of Pre-Construction and Professional Services Contracts with Capital Release for expansion of Meadow High School	To prevent a delay in provision of vital SEND school places for residents, so places are available at the start of school term.	The Leader of the Council, in conjunction with the Cabinet Member for Property, Highways and Transport and Cabinet Member for Finance
28/3/23	Appointment of Contractors for the Special Educational Needs Adaptation Works at Ruislip Gardens Primary	To minimize the delay of much needed SEND places in the Borough.	The Leader of the Council, and on behalf of the Cabinet Member for Property, Highways and Transport and Cabinet Member for

Date of Decision	Nature of Decision	Reason for Urgency	Decision-Maker
	School & Schools Conditions Plant Room & MEP Works		Finance
21/4/23	School Place Planning – Wood End Park Academy	Due to the tight construction timeframe to create the new ASD unit for pupils with SEND at Wood End Park Academy. Later delivery would have meant that SEND pupils would not have places available and it would also potentially have an impact on the Safety Valve Agreement with the Department for Education.	The Leader of the Council, and on behalf of the Cabinet Member for Finance and the Cabinet Member for Children, Families and Education
15/5/23	Housing Revenue Account Works to Stock 2023/24 Green Homes Initiative Programme: Social Housing Decarbonisation Fund (SHDF): Wave 1 – Fabric First Property insulation improvements contract variation and capital release. Release No 1	To deliver the scope of additional energy savings works to Council housing properties by the deadline for the use of the Government grant.	That the Leader of the Council, in conjunction with the Cabinet Member for Finance and the Cabinet Member for Property, Highways & Transport
8/6/23	Appointment of Contractors for the Special Educational Needs adaptation works at Charville Academy	To provide much needed additional SEN places due to tight project timescales and delivery of the DSG safety valve agreement.	That the Leader of the Council, and on behalf of the Cabinet Member for Property, Highways & Transport, and the Cabinet Member for Finance

Background Papers: Decision Notices

5.2 POSITION OF CHIEF EXECUTIVE AND HEAD OF PAID SERVICE

1. Background

- 1.1 At the meeting on 18 November 2021, Council approved a recommendation of the Appointments Committee to appoint Mr Tony Zaman as the interim Chief Executive and Head of Paid Service, until such time as a permanent appointment was made.
- 1.2 Council is now asked to consider appointing Mr Zaman on a permanent basis (i.e. removing the 'interim' status). This proposal will remove any uncertainty from this position and provide stability to the role moving forward.

1.3 There are no other changes proposed to Mr Zaman's terms and conditions.

RECOMMENDATION: That Mr Tony Zaman be appointed to the permanent position of Chief Executive and Head of Paid Service.

2. FINANCIAL IMPLICATIONS

There are no financial implications arising directly out of this report.

3. LEGAL IMPLICATIONS

Under the terms of the Constitution, the position of Chief Executive is for Full Council to determine.

BACKGROUND PAPERS: [Council constitution and delegations - Hillingdon Council](#)

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QUESTIONS FROM MEMBERS

6.1 QUESTION SUBMITTED BY COUNCILLOR TUCKWELL TO THE LEADER OF THE COUNCIL - COUNCILLOR EDWARDS:

Can the Leader provide an update on the Council's challenge to the ULEZ expansion into Hillingdon; action that Members of the Labour Group voted against supporting?

6.2 QUESTION SUBMITTED BY COUNCILLOR DENYS TO THE CABINET MEMBER FOR CHILDREN, FAMILIES AND EDUCATION - COUNCILLOR O'BRIEN:

Can the Cabinet Member please update Council on the support available to children and families in Hillingdon, in response to cost-of-living pressures?

6.3 QUESTION SUBMITTED BY COUNCILLOR DAVIES TO THE CABINET MEMBER FOR PROPERTY, HIGHWAYS AND TRANSPORT - COUNCILLOR BIANCO:

Can the Cabinet Member tell me if he has had any contact with Transport for London following his letter to the Mayor of London demanding better bus services for the people of this borough and has he also been able to raise the complete lack of help that the so-called 'Superloop' will bring to the residents of Hillingdon?

6.4 QUESTION SUBMITTED BY COUNCILLOR BENNETT TO THE CABINET MEMBER FOR RESIDENTS' SERVICES - COUNCILLOR LAVERY:

Can the Cabinet Member update the Council on the positive progress being made in implementing the Council's Climate Change Strategy?

6.5 QUESTION SUBMITTED BY COUNCILLOR HAGGAR TO THE CABINET MEMBER FOR CHILDREN, FAMILIES AND EDUCATION - COUNCILLOR O'BRIEN:

Can the Cabinet Member please update Council on the progress for new SEND places and support provision within the borough for our resident children with special educational needs?

6.6 QUESTION SUBMITTED BY COUNCILLOR MATHERS TO THE CABINET MEMBER FOR FINANCE - COUNCILLOR GODDARD:

In 2021 the Administration amended but supported a Hillingdon Labour motion to strengthen Hillingdon Council's climate change commitments which included reviewing the Council's investment strategy within the following 12 months to give consideration to climate change impacts in the Council's investment portfolio and publicly reporting on the level of investment in the fossil fuel industry. Please can the Cabinet member provide the Council's current level of investments in the fossil fuel industry and what considerations and changes have been made to the Council's investments to reduce climate change impacts?

6.7 QUESTION SUBMITTED BY COUNCILLOR ISLAM TO THE CABINET MEMBER FOR RESIDENTS' SERVICES - COUNCILLOR LAVERY:

Please can the Cabinet member explain why we, as the local authority, are placing residents in private rented properties that are not fit for purpose?

6.8 QUESTION SUBMITTED BY COUNCILLOR BURLES TO THE CABINET MEMBER FOR FINANCE - COUNCILLOR GODDARD:

Please can the Cabinet member provide details as to whether the Council is on track to make the savings and other targets within the original Safety Valve Agreement in which this Council was bailed out by the former Uxbridge and South Ruislip MP, Boris Johnson due to the £38 million deficit they had created?

6.9 QUESTION SUBMITTED BY COUNCILLOR MONEY TO THE CABINET MEMBER FOR RESIDENTS' SERVICES - COUNCILLOR LAVERY:

Please could the Cabinet member explain why it appears that there is no systematic and fair approach in place by the Council for the housing department to work with all the Registered Social Landlords to ensure there is a fully managed transfer scheme within all Council and RSL housing stock in Hillingdon with a variety of different sized properties within the Council's control?

6.10 QUESTION SUBMITTED BY COUNCILLOR GARDNER TO THE CABINET MEMBER FOR RESIDENTS' SERVICES - COUNCILLOR LAVERY:

Please can the Cabinet member tell us what is the 'average' waiting time for a resident to be moved into permanent accommodation back in this borough, after them being placed 'out of borough' in temporary accommodation?

6.11 QUESTION SUBMITTED BY COUNCILLOR R.MILLS TO THE CABINET MEMBER FOR RESIDENTS' SERVICES - COUNCILLOR LAVERY:

I was concerned to read the sensationalist claims attributed to the Shadow Health Minister and the local Labour Party regarding an alleged delay to our new Hillingdon Hospital. Can the Cabinet member assure me and the residents of Hillingdon that this project is fully funded and progressing as promised?

MOTIONS

7.1 MOTION FROM COUNCILLOR TUCKWELL

That this Council notes that, on 2 November 2017, it resolved to request the Mayor of London, Sadiq Khan, to reconsider his plan to close Uxbridge Police station and sell off the site.

Council further notes that the minutes of that meeting show Labour Councillors chose not to support the motion. Despite this, discussions were held with MOPAC to try and avoid the closure, but Mayor Khan refused to change his decision to close the Uxbridge Police station.

The appointment of a new Metropolitan Police Commissioner has brought about renewed discussions, including with the Leader of the Council and an undertaking of a fresh review of the Police estate.

That, consequently, Council now instructs the Leader of the Council to intensify discussions with the Borough Superintendent and members of the Metropolitan Police senior leadership, with the intention of maintaining Uxbridge Police station as a permanent operational base for local policing and the wider geographical area.

In addition, this Council rebukes the Mayor of London who is responsible for the policing of London, for failing to listen to or engage with the residents of Hillingdon over the past 6 years since we have been campaigning on this. Noting his dramatic U-turn recently in desperation and panic; he is now looking to go against his own decision of closing this local facility in a political gimmick that will not land with local residents, who know who has been standing up for them since 2017.

7.2 MOTION FROM COUNCILLOR SWEETING

That this Council recognises the vital role and responsibility local authorities have in supporting the attainment and improvement of their schools.

This Council is, therefore, concerned at the fall in some standards as detailed in the Annual Standards Report 2021/22.

Therefore, this Council calls on the administration to review urgently its approach in supporting our schools.

7.3 MOTION FROM COUNCILLOR MATHERS

That this Council affirms our commitment to free weekly bin collections and thanks our Council staff for their dedication to their work. However, this Council recognises that, since the refuse collection routes have been changed, there has been a noticeable difference across the borough in the amount of litter and burst bin bags around the time of collection day.

Therefore, this Council calls on the administration to take action for a more synchronised approach to services that keeps our streets clean and restores a sense of pride in our communities.

7.4 MOTION FROM COUNCILLOR PUNJA

That this Council recognises the detrimental impact that poor housing standards can have on residents' well-being and calls on the Cabinet to carry out an immediate review of its current strategies relating to housing to assess the impact on residents' well-being and to develop a plan to improve the detrimental impact of poor housing on residents' well-being.